



**Penn-Harris-Madison School Corporation  
Early Kindergarten Appeal Request**

Use this form to request an appeal in the kindergarten admission process. *Please complete for each child you are requesting.*

Today's Date: \_\_\_\_\_

Student's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_  Male  Female

Parent(s)/Legal Guardian: Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Cell Phone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Has your child participated in a kindergarten screening process? \_\_\_\_\_

If so, where? \_\_\_\_\_

If so, please provide any/all documentation of results.

*At Penn-Harris-Madison School Corporation, a student must be five years old by September 1 of the school year in order to be admitted to kindergarten. This is one month older than Indiana Code I.C 20-33-2-8, which states that a child must be age five by August 1 of the school year to be admitted to kindergarten.*

If you wish to appeal the kindergarten admission guidelines, the following documentation must be submitted along with your request:

1. Completion of this form and request for appeal **on or before May 1** of the year admission is requested.
2. The Learning Division will administer the Kindergarten screening panel used at Penn-Harris-Madison during the month of May.
3. The final determination of the child's readiness for Kindergarten will be made by the P-H-M Learning Division following the Kindergarten screening process.
4. The decision regarding the child's readiness for early admission to Kindergarten is the final step in the appeal process. Parents will be notified of the decision as quickly as possible.